



City of Westminster

Committee Agenda

Title:

Finance, Planning and Economic Development Policy and Scrutiny Committee

Meeting Date:

Thursday 22nd September, 2022

Time:

6.30 pm

Venue:

Rooms 18.01 & 18.03, 18th Floor, 64 Victoria Street, London, SW1E 6QP

Members:

Councillors:

Concia Albert
Paul Fisher
Sara Hassan
Patrick Lilley

Ralu Oteh-Osoka
Ian Rowley
Paul Swaddle



Members of the public are welcome to attend the meeting and listen to the discussion of Part 1 of the Agenda.

Admission to the public gallery is by ticket, issued from the ground floor reception. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Artemis Kassi, Lead Policy & Scrutiny Advisor/Statutory Scrutiny Officer).

**Email: akassi@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions, they should contact the Head of Committee and Governance Services in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the minutes of Committee's previous meeting held on 28 June 2022.

(Pages 5 - 10)

4. PORTFOLIO UPDATE - CABINET MEMBER FOR FINANCE AND COUNCIL REFORM

To receive an update from the Cabinet Member for Finance and Council Reform, Councillor David Boothroyd on current and upcoming issues in the portfolio.

(Pages 11 - 14)

5. PORTFOLIO UPDATE - CABINET MEMBER FOR PLANNING AND ECONOMIC DEVELOPMENT

To receive an update from the Cabinet Member for Planning and Economic Development, Councillor Geoff Barraclough, on current and upcoming issues in the portfolio.

(Pages 15 - 22)

6. COMMUNITY INFRASTRUCTURE LEVY REPORT

To receive a report on the Community Infrastructure Levy: how it works and how it can be better used in future to support community priorities.

(Pages 23 - 32)

7. WORK PROGRAMME REPORT

(Pages 33 - 40)

To discuss and shape the Committee's work programme for the municipal year 2022 – 2023.

Stuart Love
Chief Executive
13 September 2022

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CITY OF WESTMINSTER

MINUTES

Finance, Planning and Economic Development Scrutiny Committee

MINUTES OF PROCEEDINGS

Minutes of a hybrid meeting of the **Finance, Planning and Economic Development Scrutiny Committee** held on **Thursday 28th June, 2022**, Rooms 18.06 - 18.08 - 18th Floor, 64 Victoria Street, London, SW1E 6QP and via Microsoft Teams.

Members Present: Councillors Paul Fisher (Chair), Concia Albert, Patrick Lilley, Ian Rowley, Sara Hassan, Paul Swaddle OBE, Ralu Oteh-Osoka.

Also Present: Councillor David Boothroyd (Cabinet Member for Finance and Council Reform), Councillor Geoff Barraclough (Cabinet Member for Planning and Economic Development), Debbie Jackson (Executive Director Growth, Planning and Housing), Gerald Almeroth (Executive Director of Finance Resources), Haylea Asadi (Interim Director of Economy) and Jack Robinson-Young (Cabinet and Councillor Coordinator).

1 ELECTION OF CHAIR

- 1.1 The Committee clerk Jack Robinson-Young opened proceedings with the election of a Chair for the Committee.
- 1.2 Councillor Lilley proposed Councillor Fisher, which was seconded by Councillor Albert.
- 1.3 There were no other Candidates proposed for Chair of the Committee.
- 1.4 Councillor Paul Fisher was elected as Chair of the Committee.

2 WELCOME AND INTRODUCTIONS

- 2.1 The Chair of the Committee Councillor Paul Fisher welcome Committee Members, Officers and Councillors present to present reports.
- 2.2 The Chair laid out the proceedings for the Committee which were two Portfolio Updates to be followed by a discussion on the Work Programme.

3 DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4 PORTFOLIO UPDATE - CABINET MEMBER FOR PLANNING AND ECONOMIC DEVELOPMENT

- 4.1 Councillor Barraclough presented to the Committee and apologised for the late arrival for the written report and explained that in future he hoped the report would be with Members sooner for them to digest. Councillor Barraclough began by explaining that going forward with his portfolio he was keen to adopt green policies to fall in line with the declared climate emergency. Councillor Barraclough explained that at present the Council did not have an economic development strategy and he was keen to address this as the West End has for too long been the sole major source of income. He stressed that it was not enough to simply rely on the West End although the West End was a crucial part of the borough and would of course still be supported by him and his portfolio.
- 4.2 Upon questioning, the Committee asked about the value of Pride to the borough in economic terms to which Councillor Barraclough would endeavour to provide an economic answer to and agreed that the value of Pride went far beyond pure economic terms. The Committee also enquired about subsidised working space and how to encourage tenants into shops. Councillor Barraclough explained that subsidised working space was continuing and operated on an initial subsidy that was reduced over time to avoid a cliff edge in terms of costs for businesses. In reply to how to encourage tenants into premises, the Committee was informed that there is a strategy in place for tenants that the Council looks unfavourable on with a larger scale plan for Oxford Street.
- 4.3 The Committee also asked about subsidised office space purely for local businesses. Councillor Barraclough explained that there are no residential criteria targeting local people. The Interim Director of Economy Haylea Asadi explained that the Council does work to encourage employers to look within the borough to fill vacancies and we as an Authority support between 400 – 600 residents annually to find employment.
- 4.4 The Committee then turned to the issue of social housing and Councillor Barraclough was asked how he saw the levels of affordable housing manifesting and what the residential sector could sustain. In reply, Councillor Barraclough explained that no policies had been changed yet and any changes will be evidence based. When asked about the Intermediate Housing Scheme and changes to be made to this, Councillor Barraclough explained he would prefer the levels to be towards the lower end, like the London Living Rent and that he believed shared ownership schemes are inappropriate.
- 4.5 The Committee asked Councillor Barraclough about the rollout of fibre broadband and what can be done about the ‘notspots’ where there is little to no coverage. The Committee was informed by the Executive Director of

Finance Resources, Gerald Almeroth, that for the remaining 3% without coverage, there were plans to come forward but they were still in the design stage.

4.6 Councillors sought clarity on the opening comments regarding the West End being the focus for the borough. Councillor Barraclough again reiterated it was not about bringing the West End down but trying to bring the rest of the borough up to that level.

4.7 **ACTIONS:**

1. For Councillor Barraclough to present the economic development strategy to Committee, when formed
2. To provide the Committee with an answer as to the economic boost that Pride gives to the Westminster economy
3. For Councillor Barraclough to present to the Committee any changes to policy on social housing and affordable housing
4. For an update from the Executive Director of Finance Resources on the steps taken to address the remaining 3% of "notspot" areas for broadband

5 PORTFOLIO UPDATE - CABINET MEMBER FOR FINANCE AND COUNCIL REFORM

5.1 Introducing his report, Councillor Boothroyd informed the Committee of his key priorities which included delivering cost effective services, developing the Medium-Term Financial Plan, refreshing the Responsible Procurement & Commissioning Strategy and the consideration of insourcing among other items.

5.2 Councillor Boothroyd apologised for the late arrival of his report explaining that since completion there has been three issues to draw the Committee's attention to.

- 1) The Census has been completed with Westminster Council being one of three Local Authorities having seen a reduction in people since 2011. This was due to the timing of the Census being conducted during the third national lockdown in March 2021 when many of the local population would not have been within the Westminster borough. To address this, a scheme called "Lost Londoners" had been implemented.
- 2) A report had been issued that day for 100% non-domestic rates for new retailers in the West End that are currently vacant, Councillor Boothroyd said he was inclined to move this forward.
- 3) Councillor Boothroyd had attended a meeting regarding widening recruitment efforts and how to increase diversity of Westminster Council employees and how to increase the number of Westminster residents who work for the Council.

- 5.3 Councillors questioned the Cabinet Member on how residents felt digitally excluded from Council services so often using digital means to communicate and advertise services. In reply, Councillor Boothroyd said there was often presumptions that everyone can engage. He went on to explain that there are some freepost arrangements but are relatively expensive.
- 5.4 The Committee then enquired about the Councils procurement strategy and what changes the new administration may make. There was a particular focus from the Committee on the social value element and what percentage this may take up of the strategy. When questioned, Councillor Boothroyd explained that no firm decisions had been made on altering this percentage. Regarding small businesses and the blocking affect that social value requirements may have on them, Councillor Boothroyd explained that this was a well-made point and may indeed prevent small businesses from entering the procurement process.
- 5.5 The Committee asked about the restructuring at Berwick Street with a Cabinet Member Report from March 2022 saying the deal was worth £10.8million up to the lease break clause, that was a shortfall recovery of £700,000. Councillors asked that if the lease is seen out then there will be a £3.4million benefit, is this an overly optimistic picture? Councillor Boothroyd explained he was not the Cabinet Member at the time, and this was agreed prior to the Local Elections.
- 5.6 The Committee then sought to receive an update on management and governance of properties controlled by Westminster City Council. It was of particular concern for the Committee that there should be no mismanagement of this as it can easily lead to detrimental financial cost. Councillor Boothroyd explained that this topic regularly featured in his briefings and do have a role in raising revenue for the Council and he is aware of other Councils that have not closely monitored this and the repercussions.
- 5.7 The Committee enquired on the delivery of services and if the new Cabinet Member expected to see any practical changes from changes in funding. Councillor Boothroyd that there were potential implications for immediate estimates to be revised down and that Westminster Council would receive less funding from Central Government in the next funding round. Councillor Boothroyd reiterated the new administrations pledge to note raise Council Tax. The timeframe for this would be in the coming months. The Executive Director of Finance Resources then addressed the Committee, reassuring them that Westminster Council has a comparatively high level of reserves as a buffer against any big shocks.
- 5.8 **ACTIONS:**
1. To update the Committee on the ongoing work of the "Lost Londoners" scheme
 2. To inform the Committee if a decision is taken by Councillor Boothroyd on the report for 100% non-domestic rates for new retailers in the West End area

3. To inform the Committee if the percentage of social value on the Councils procurement strategy is changed

6 WORK PROGRAMME

- 6.1 Councillors on the Committee asked that meetings be arranged and then stuck to for the ease of diary management as at the previous Full Council meetings, additional scrutiny panel meetings had been requested. Councillors were keen to facilitate these meetings but wanted adequate prior knowledge of scheduling.
- 6.2 Committee Members noted their concerns about timings and if Cabinet Members due to present to the Committee would have enough time to report, for example, having the City Plan fully formed. The Chair of the Committee said that they would receive notification from any Cabinet Member due to present if they were not able to come to Committee with a meaningful report.

6.3 ACTIONS:

1. To schedule all upcoming meetings at the earliest availability and to inform all Members of the dates.
2. For Cabinet Members to notify the Committee if their scheduled report to present is not meaningful enough to warrant time allocated.

7 ANY OTHER BUSINESS

- 7.1 There were no further items of business.

The Meeting ended at 21:30.

CHAIR: _____ **DATE** _____

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City of Westminster

Finance, Planning and Economic Development Policy and Scrutiny Committee

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|---|--|
| Date: | 22 September 2022 |
| Portfolio: | Finance and Council Reform |
| The Report of: | Councillor David Boothroyd |
| Report Author and Contact Details: | Maria Burton, Portfolio Advisor, mburton@westminster.gov.uk |

1. Key decisions made in the preceding period since my last Policy & Scrutiny report dated 28 June 2022:

- 04 July 2022 – Appointment of Reactive Repairs Contractor
- 25 July 2022 – Disposal – 1 St Mary’s Terrace W2 1SU
- 27 July 2022 – Funding for Purchases Under the Right to Buy Back Programme
- 12 August 2022 – Ebury Estate Renewal – Revised Parking Programme (joint decision with the Cabinet Member for Climate Action, Regeneration and Renters)
- 30 August 2022 - Ebury Demolition Contract Variation and Additional Spend (joint decision with the Cabinet Member for Climate Action, Regeneration and Renters)
- 02 September 2022 – Odeon Cinema, Panton Street – Renewal of Lease
- 10 September 2022 – Development Infills: Package B Main Contract Award (joint decision with the Cabinet Member for Climate Action, Regeneration and Renters)

2. The following report includes my priorities and delivery progress to date of the new administration.

Supporting Residents and Businesses

The **support for businesses** during the pandemic through the various Business Support Grant schemes and pandemic related NNDR reliefs has now concluded, as has the support for residents through the Test & Trace payments and pandemic related Benefit changes. All of the above were administered by the Revenues & Benefits service. Businesses that continue to experience financial difficulty can apply for NNDR Hardship relief (applications are considered by the Rating Advisory Panel).

Support for residents is currently via:

- The government’s **£150 Council Tax Rebate scheme**. Local authorities have been asked to administer a mandatory scheme to pay out £150 to residents in Council Tax Bands A to D and also a discretionary scheme for residents that do not qualify for the mandatory scheme. The Council has successfully completed the mandatory scheme ahead of the 30 September government deadline, with 42,906 residents receiving the £150 payment, either through direct payment or credit to their Council tax account. The majority of the £150 payments under the

Council's discretionary scheme have also been paid, with the remainder on track to be paid before the government's deadline of 30 November, i.e., the Council plans to fully utilise its discretionary funding.

- The government's **second Household Support Fund scheme**. The second scheme runs from 1 April 2022 to 30 September 2022. The Council is on track to fully utilise the £1.9M government funding by 30 September, as it did for the first Household Support Fund scheme. The scheme has provided support via:
 - Support for families eligible for free school meals during school holidays
 - Direct support via shopping vouchers for older residents identified as most in need
 - A Local Hardship Fund based on referrals from the CAB and their partner organisations
 - Grants to local food charities (Food banks and food pantries)

A third Household Support Fund scheme is scheduled to be implemented for the period 1 October 2022 – 31 March 2023. Whilst the Council has received provisional guidance, we are awaiting our funding allocation. A Cabinet Member report will follow once the funding is announced by central government.

Revenues Collection

The collection of Business rates (NNDR) and Council Tax at all local authorities was severely affected during the two years of the pandemic, primarily due to the long periods where recovery of debts was prohibited.

Business Rates collection has significantly improved in 2022/23 compared with collection during the two years of the pandemic and it is likely to meet our in-year target of 95% at year end, although the collection is still likely to be below the pre-pandemic collection levels of 97.6%.

Council Tax collection has unfortunately not recovered after the pandemic, although this is primarily due to resources being diverted to administer the government's £150 Council tax Rebate scheme (as outlined above) and the associated cessation of recovery during the scheme's administration. However, collection has started to improve now that the mandatory element of the government's scheme has completed and since recovery has been re-instated for current year debt. It is hoped that the Council can improve collection during the remainder of this financial year in order to achieve the in-year collection target of 93%, but again this will be below the pre-pandemic collection performance of around 96.7%.

Strategic Vision

Developing the pledge tracker: In preparation for the launch of Fairer Westminster, officers in the strategy team have developed a tracker to enable the administration to ensure delivery of the individual pledges and policies to which we are committed.

Council meeting reform: I have been developing proposals to change the procedures during the regular full council meetings, which will allow the people of Westminster more opportunity to put their concerns to the council, and also make the meeting more relevant and responsive while not diminishing opportunities for party political differences to be outlined. The work is being assisted by the Director of Law and the Head of Governance. When the proposals are ready the Chief Whips will be able to comment and fix their final shape.

Financial management

Budget process: The process of setting the budget for 2023/24 has begun. I have been meeting with Cabinet colleagues to take their views on the capital programme schemes within their departments and their priorities. Discussion of the revenue budget will be taking place in due course under the usual procedure.

Treasury Management Strategy: As a consequence of the decision to sign the Local Climate Bond pledge, the Full Council on 21 September is being invited to authorise a minor change to the Treasury Management Strategy.

Green finance: Senior officers, together with the cabinet member and Deputy Cabinet member for Climate Action and Biodiversity have met to discuss funding available for environmental schemes. The group intends to write to the new Minister at the Department of Levelling Up, Housing and Communities to stress how local authority work can contribute to dealing with the cost of living crisis. The council is also investigating how to link with the UK Infrastructure Bank, and whether it will be eligible for funding from the GLA Green Bond.

Pop-ups: Together with the Cabinet Member for Planning and Economic Development, I toured two of the retail units which the council has given over to pop-up businesses in order to avoid retail voids and promote economic revival of the West End.

Corporate Property

Seymour Centre: Willmott Dixon have been appointed as the contractor for pre-construction services following a competitive tendering exercise. Following consultation between May and July, several issues have been raised which we will take account of. Work on the architectural designs is progressing towards a planning submission; further user consultation was planned and due to have commenced, but was postponed following the death of Her Majesty Queen Elizabeth II.

Property Investment Panel: The reconstituted Property Investment Panel, through which outside property industry professionals advise the council about investment property portfolio, has met. I am grateful to officers for arranging it and to Simon Latham and Dr Robin Goodchild for continuing to serve and advise the new administration.

Strategic Asset Management Plan: I have supported the Property Directorate's development of a Strategic Asset Management Plan as a comprehensive strategy across the council.

Following the new administration and the Labour Fairer Westminster Strategy, the Strategic Asset Management Plan is currently being updated and will be shared later this month for Members input. Once this has been signed off by Members the roll out plan will be launched to share the SAMP with colleagues, services and other Members.

Capital Finance

Truly affordable housing: Work is continuing to refocus the council's housing development programme on opportunities for social rented and other lower rent homes. As part of the Future of Westminster Commission, a Housing Supply Review has been commissioned.

Ebury Bridge Estate: I have agreed to expand phase 2 in the regeneration of the Ebury Bridge Estate. This change involves moving two blocks into Phase 2 and reallocating some of the approved budget. Making this change potentially saves a considerable sum on the overall viability by bringing forward construction spending and thereby avoiding inflation in build costs. Connected to this change, we

have also retrospectively agreed to bring forward some of the demolition spend so that Phase 2 design work can commence.

Infills Programme: Together with the Cabinet Member for Climate Action, Regeneration and Renters I have agreed to appoint Geoffrey Osborne Ltd as contractors for package B of the Infills Programme, covering Car Park developments at Adpar Street, Torridon House and Queens Park Court.

Smart City

Report It: The ability to immediately report problems on street anywhere in the City is a key part of the council's digital offer, but almost everyone considers that 'Report It' fails to deliver the level of service that residents have a right to expect. I have agreed to commission a team of digital transformation specialists to work with users and other residents to understand the problems with the service and identify what can be done to ensure it delivers.

Electoral Administration

Electoral registration: I have met Electoral Services Manager to discuss how the City Council can do more to make the electoral register accurate and comprehensive.

Workforce

Staff Survey: I have discussed arrangements for the staff survey with the Director of People Services.

Trade Unions: Following a meeting with representatives of the GMB earlier in the summer, I have been discussing with colleagues what we can do to support them and the other recognised trade unions among council staff.



City of Westminster

Finance, Planning and Economic Development
Policy and Scrutiny Committee

Date: 22 September 2022

Portfolio: Planning and Economic Development

The Report of: Councillor Geoff Barraclough

Report Author and Contact Details: Maria Burton, Portfolio Advisor,
mburton@westminster.gov.uk

- 1. The following key decisions have been made in the period since my last Policy & Scrutiny report dated 28 June:**
 - 20 June 2022 – Pimlico Neighbourhood Plan Decision Statement
- 2. The following report includes my priorities and delivery progress to date of the new administration.**

Overarching Economic Development Strategy for the Borough

Work progresses in the development of an Economic Development Strategy to ensure that Westminster remains economically successful, with sustainable and inclusive growth that benefits all residents and future generations. The strategy will have the following objectives:

- Westminster remains economically successful, with a diverse, sustainable, resilient economy that delivers growth and benefits for all residents today and tomorrow.
- Residents have the best skills to take advantage of the city's employment opportunities and develop fulfilling careers .
- Reimagine and revive Oxford Street and the wider West End, safeguarding its leading status as the nation's best high street and the economic powerhouse of both the London and national economy, ensuring the West End delivers a world class offer and experience to businesses, visitors, workers, and residents alike.
- Support small businesses to grow and remain in the heart of the capital while preparing our local high streets to face the future, helping them to become more inviting, busy, at the heart of their communities and accessible to everyone within the community.

High Streets

High Streets Programme

With £10m of council funding secured to support the recovery and renewal of high streets across the city, the Economy team are working with Place Shaping colleagues to develop proposals. Following steer by Cabinet Members, this programme is expected to focus on developing a 15-minute city

approach to supporting high streets. Cross-departmental programme teams are being established to gather evidence, scope a public engagement exercise to identify opportunities and propose a series of pilot projects for delivery.

Harrow Road

The North Westminster Economic Development Area (NWEDA) is a designation intended to address the needs of the main area of economic renewal in areas with the greatest deprivation in Westminster. It includes Harrow Road, which has a heightened priority under the new administration. We are:

- Developing the Harrow Road Place Plan project programme and costings for Cabinet Member review and the CPSR autumn submission.
- Progressing the design development of the Good Growth Fund projects - public realm improvement works at Maida Hill Market, Harrow Road Open Space and Westbourne Green Open Space. This will involve a full design review of the schemes developed to date to see where additional value and benefits can be brought to the proposals given the heightened priority for this area.
- Submitting a Levelling Up Fund (LUF) Round 2 Bid to support regeneration efforts linked to the Harrow Road Place Plan. The bid seeks investment to bring forward the complete refurbishment and re-activation of Flamboyant Arts.
- Supporting Paddington Arts with their option scoping and other Harrow Road Place Plan projects.

Development of a Creative Enterprise Zone for Harrow Road

Creative Enterprise Zones (CEZ) are a Mayor of London initiative to designate areas of London where artists and creative businesses can find permanent affordable space to work, are supported to start-up and grow, and where local people are helped to learn creative sector skills and access pathways to employment.

The council submitted an expression of interest for the Harrow Road area and was successful at the first stage, with the deadline of 24 October 2022 for Stage 2 submissions. CEZ accreditation provides the opportunity for greater support for Harrow Road's existing creative and cultural community, provide new pathways into employment for residents (including developing new networks between Harrow Road and the creative industries elsewhere in the city) and support for the creation of new affordable and supportive workspaces for creative enterprise.

Paddington

Through the Paddington Place Plan we will bring forward projects to link the neighbourhoods of Harrow Road, Queensway, Westbourne and Church Street to the economic dynamism of the Paddington Opportunity Area and the Central Activities Zone (CAZ). This includes a series of coordinated public realm projects that aim to deliver healthier environments and support better movement for pedestrians and cyclists.

The Council is exploring projects that could be adopted and delivered with funding from Paddington's Place Shaping capital budget (currently £1.8M).

Pimlico

The current Place Shaping capital budget for Pimlico (£1.790m) will be used to deliver the Highways scheme for the Warwick Way and Churton Street town centre. It is expected that this will go to public

consultation in October/November 2022. A timeframe for detailed design and delivery will follow for expected implementation in 2023.

The development of a Place Plan will commence once the scheme for the town centre is agreed. This will build upon the emerging Pimlico Neighbourhood Plan (if adopted) and will be developed together with the Pimlico community.

Open Spaces, Greener Places Programme

This small grants programme was set up to support the objectives and priorities in the policy document, “A Partnership Approach to Open Space and Biodiversity in Westminster” and has been running since 2017, supporting over 25 projects across Westminster. The programme has not run this year while it is being developed and improved to align with the Council’s new emerging priorities. It is anticipated that the programme will run again in 2023/24 to support community greening projects across the city.

West End and Central Activities Zone

Oxford Street District

We continue to work on revising the Oxford District programme to ensure that it meets its key objectives while remaining deliverable within a realistic budget and timescale, working with stakeholders including the New West End Company.

Strand Aldwych

The construction works at Strand Aldwych are in the final stages and due for completion in November 2022 with a launch is being planned towards the end of November. Details of the management model are being finalised with partners to ensure the costs are met through financial contributions and supported by a governance structure and processes. A forward programme of curated activity on the new public space is being developed, drawing on partners’ extensive expertise in this area. A strategy for ongoing monitoring and engagement is being developed to inform ongoing management and future phases of work.

Soho

WCC has confirmed it will fund the waste education/enforcement post requested in the recent ‘Soho Comes Clean’ report produced by the Soho Neighbourhood Forum. This will be a crucial first step to taking forward the report’s main recommendations.

WCC officers have been tasked with completing monitoring works throughout Soho focusing on noise, traffic and air quality.

This work will allow for further understanding of issues and opportunities facing Soho and will be able to corroborate or disprove current assumptions. Officers will soon be discussing the details of proposed monitoring work with Ward Councillors. Following this, a meeting will take place with key stakeholders to ensure proposed monitoring work aligns with local ambitions and previous work such as that initiated by the Soho Neighbourhood Forum.

It is intended that proposed monitoring work will begin soon after the review with Ward Councillors and key stakeholders is completed. Once results from the monitoring work have been analysed, specific decisions will be made around the suitable next steps for future investment in Soho backing

the Soho Neighbourhood Plan. The monitoring work will be completed using the WCC Soho Capital Programme.

Rupert Street ‘Late Night’ Trial

Following a series of successful evening and night-time events, a Rupert Street ‘Late Nights’ trial will allow traders to exploit the West End’s evening footfall beyond the normal operating times, currently ceasing at 18:00, Thursday – Saturday. Following a consultation, this is due to commence in mid-October.

Covent Garden

The Covent Garden Public Realm Framework has been developed as a ‘blueprint’ to help inform and direct future schemes and changes to the public realm. The document sets out an agreed vision, and parameters for future projects, which the council and stakeholders can work towards collectively and will be available on the Council website shortly.

Victoria

The Victoria Place Plan capital budget for 2022/23 is being used to develop the following areas of work and seed fund delivery where appropriate:

Future Victoria

Work on the Future Victoria Masterplan was disrupted by COVID-19. WCC officers are now re-engaging with Network Rail and other key partners to discuss next steps for this work that is aimed at setting out a concept masterplan for the station and its surrounding areas. It is expected that recommencing community engagement activities will be central to this work.

Victoria Street Greening

Officers will explore the potential of permanent greening measures that can be delivered over a medium / longer-term period, capitalising on the investment and change that will be seen through wider projects such as Future Victoria.

Proposals for free standing / above ground tree planters have been rejected because these would have limited impact.

Lillington and Longmore Estate

WCC is committed to delivering the extensive refurbishment of the L&L Estate Community Centre. The project was paused prior to the elections given the need to further engage with the Lillington and Longmore Community Gardens Residents Association (LALGRA).

Following an initial site visit from senior officers, WCC Place Shaping and Housing colleagues are currently reviewing the proposals developed to date. Following this it is expected that WCC officers will meet with LALGRA to review the project and agree an approach to addressing the outstanding issues with the design. Once a final design solution is agreed, WCC will proceed towards submitting a planning application in winter 2022 and finalising the technical design requirements needed for delivery on site.

In parallel with the above, Place Shaping officers are working with Housing colleagues to explore a public realm improvement scheme on St James the Less Church Square.

Central Activities Zone (CAZ) Futures

The Council has been working with Camden, City of London, Southwark, Tower Hamlets and RBKC, Central London Forward (CLF) and the GLA on a new Central Activities Zone (CAZ) Futures action plan to drive the recovery and adaptation of the CAZ over the next 3 to 5 years. The action plan will be published by CLF in autumn 2022.

On 25 July, WCC hosted a workshop with businesses, sector reps and strategic partners including CLF, GLA, London and Partners and CAZ boroughs. The workshop sought to better understand the challenges and opportunities relevant to the Retail & Hospitality sectors and Creative & Cultural industries in the CAZ and identify actions to support their recovery and future.

West End Future Occupiers – Direct to Consumer (D2C) trade mission

The council is working in partnership with London and Partners (L&P), to bring together a trade mission of international D2C brands considering investment in retail locations in London. The brands will be hosted in the West End from 17-19 October 2022, as part of West End Future Occupiers Programme to generate economic growth in the West End and drive recovery that is resilient, sustainable and inclusive, by bringing new occupiers to vacant retail, hospitality and leisure spaces and telling a positive story of consistent and compelling narrative about London's West End to international markets.

Employment

Hospitality & Leisure Recruitment Service

The project will be launched in October following design work led by the BID-led partnership. The focus of the new service will be to support businesses to secure local talent for London Living Wage careers and to work with employers committed to providing training and progression opportunities.

We are linking the programme with local projects including the Westminster Employment Service, Westminster Kingsway Colleges, local charities and DWP programmes to ensure a pipeline of talent through to the project.

Westminster Employment Service & London Living Wage

We have taken a decision that the Westminster Employment Service will now only work with employers that pay the London Living Wage. In recent years the Service was already increasingly working with employers that are either London Living Wage accredited or who have roles at London Living Wage which the team advertises. The new approach also builds on s106 guidance for developers, which sets out that the Service will only support recruitment for London Living Wage roles and since 2019, as a condition of the Council's London Living Wage Foundation accreditation, all new Council suppliers must pay Living Wage or London Living Wage. The service's first London Living Wage only jobs fair is being planned for the first week of November. Working exclusively with London Living Wage employers will enhance outcomes and incomes for residents and support the Council's wider advocacy of good work.

Review of WES Coaching Model

The WES Coaching Service will continue to do more than move residents from unemployment into a low paid job and in-work poverty. The focus on supporting entry towards and into good jobs with decent pay and progression remains, however a broader and more responsive lens is needed to effectively navigate and bring together the needs of the individual and the labour market.

A review of the current “coaching model” to determine its suitability in terms of post-pandemic service delivery is underway. The review will consider whether the client type has changed since the inception of the service, the makeup of claimants now and in the future – whether there is a need to move from a “one size fits all” model to enable the service to consider swift, intensive interventions to mitigate against longer term unemployment in the borough population and gauge how agile the current model is to respond to current and future demand.

Alongside the review, the Coaching Service continues to engage with our residents via community outreach to raise the profile of the service. In August, an event was held at the Greenside Community Centre for Ukrainian refugees, the team enrolled 18 Ukrainians for the coaching service referring a number to WAES for ESOL courses where appropriate.

The service is strengthening its response to youth unemployment and NEET (Not in Employment, Education or Training). In February 2022, Harris Academy approached the WES Coaching youth workstream seeking support for 18 students identified by the school as at risk of becoming NEET, and all 18 students secured college places to study a course of their choice. Harris Academy has confirmed its intention to work with WES to provide the same programme to year 11 students in 2023. They would also like to explore providing early intervention support to ‘at risk’ students in year 10 as well as a programme for Year 9s identified as being at risk of becoming NEET.

Business and Economy

Cost of Living Campaign

Following successful campaigns in recent years to engage businesses in campaigns to support community programmes, including Afghan refugees and the response to the pandemic, the Responsible Economy Team is working with the Communities Team and One Westminster to develop a Cost of Living Campaign which businesses and organisations across the City can support. A menu of activity which businesses can get behind will be introduced by Councillors at the Business Community Partnerships Network meeting on 29th September. All contributions – in-kind time, donations of goods and financial support will be tracked by the Team.

The Council is working with external partners to provide laptops and sim cards to reduce digital exclusion. A long-term strategy is being developed to ensure this programme can continue sustainably. In addition, s106 and CIL funding has been used to provide devices for children entering primary school.

Markets as Business Incubators

A boroughwide scheme is in place to attract more market traders and provide a risk-free option to residents, start-ups, and fledgling businesses to trial trading on our markets. The offer consists of the Council pledging to cover the initial cost of application, subsidise the pitch-fees for a 3-month period, alongside covering the subsequent cost of renewal. The window for applications closes on 31 October, with 5 applications already being received.

We are delivering a free, 8-week programme of vocational learning to residents and disadvantaged groups predominantly in the north of the borough. Initially, the scheme will target 16 – 24-year-olds, offering them free training courses in sustainable business planning and digital marketing skills. Under the supervision and guidance of coaches, they will be assessed on theory and practical

demonstration of knowledge and successful graduates will gain a Level 3 accredited qualification in the Principles of Business.

Reducing our Markets' Environmental Impact

In collaboration with Waste, Climate Change, and Communities colleagues, a series of monthly educational workshops have been delivered over a 3-month period, culminating in October. Topics are led primarily by Veolia and include the importance of proper recycling, the issue of food wastage, displaying recycling correctly, and green planting exercises. The largest of these will be the Big Green Weekend (24 September), where 7 sustainable non-profit organisations will provide sustainable workshops across 3 markets, covering the whole borough.

At the Night Market on 12 October, a revolutionary seaweed and plant extract packaging to replace plastic takeaway food boxes will be trailed. Notpla boxes are sustainable, recyclable, and biodegradable (degrading naturally in 4-6 weeks). 1000 of the products will be disseminated amongst participating traders, all of which are licensed in Westminster, to be later trialled at markets across the borough.

Town Planning and Planning Policy

Key initiatives under way:

Retrofit How To Guides

The first of our [‘How To’ retrofit guides](#) was published on the council’s website in August 2022. This guide focuses on upgrading windows to improve their energy efficiency, with advice on a range of measures including double glazing. This is the first of a series of simple guides for householders designed to enable residents to retrofit their properties to improve their energy efficiency, promote understanding of the planning system and simplify the planning application process for householders, setting out where permission is required and what alterations are likely to be acceptable. A ‘How To’ guide on air source heat pumps is due to be published in September with future guides including solar panels and green roofs to be published later in 2022.

Retrofit Task Force

Work is progressing to establish a taskforce which will include experts from across the field of historic building retrofit. This will work to bring together local stakeholders from the resident and property-owning communities and retrofit experts with the aim of unlocking the potential of retrofit in Westminster. It will collaboratively identify challenges relevant to the retrofit of Westminster’s historic buildings and develop and implement a work programme to address them. This will include developing evidence and pilot projects, recommending policy and process changes and championing best practice. The work programme for the task force will be established following a stakeholder workshop which is due to be held in October 2022. Officers in the Smart City team are working with partners to develop an updated data set on emissions from existing buildings in the borough.

Article 4 Direction

The council negotiated with DLUHC officials to agree on how the Article 4 Direction could be amended to meet the requirements of the Secretary of State that it cover ‘as small a geographic area as possible’. A revised boundary, that captures key commercial areas of the CAZ was therefore agreed and it came in to force on 22 July 2022.

Smaller centres outside of the CAZ are subject to a separate Non-Immediate Article 4 Direction, where justification focusses on their role in providing a range of shops and services to surrounding local communities, rather than national economic benefits. The government has confirmed that it supports this Article 4 and the council therefore intends to also 'confirm' that Direction (i.e. bring it into force) in December 2022.

Pimlico Neighbourhood Plan

Since its designation in 2015, the key goal of the Pimlico Neighbourhood Forum has been to prepare a Neighbourhood Plan for Pimlico and the Forum has undertaken significant engagement with the local community over several years as the plan was progressed.

The Plan is subject to a Referendum on 22nd September where residents of the Pimlico Neighbourhood Area will be asked if they would like the Plan to be used to determine planning applications in their area. Should the Referendum result in a majority 'yes' vote then the PNP will automatically become part of the council's development plan. Should the Referendum result in a majority 'no' vote the council will offer to support the Forum in exploring what needs to be done to ensure a plan that is more likely to be supported at referendum can be brought forward.

Key Initiatives planned for completion by 2023:

Establishing a Design Review Panel for Westminster

Preparatory work is underway to set up a design review panel for Westminster to provide independent and expert design advice on new development to complement and support that provided by the council's design officers. The panel will support the implementation of our City Plan policy and work to ensure Westminster maintains and enhances its reputation for excellence in design in the built environment. The aim is to have a panel in place in early 2023.

Partial City Plan Review

The City Plan will be subject to a partial review, with initial consultation (formally known as Regulation 18) likely to launch next month. We have taken the decision to partially review aspects of the plan in order to meet the priorities of the new administration. There will be a strong focus on engagement with communities both throughout the formal consultation period but also in between consultation as evidence is gathered to support new policies and they are drafted.



Finance, Planning and Economic Development Policy and Scrutiny Committee

| | |
|---|---|
| Date: | Thursday 22 nd September 2022 |
| Classification: | General Release |
| Title: | Community Infrastructure Levy: how it works and how it can be used in future to better support community priorities |
| Report of: | Ezra Wallace, Director of Policy and Projects |
| Cabinet Member Portfolio | Planning and Economic Development |
| Wards Involved: | All |
| Report Author and Contact Details: | Alex Csicsek, Principal (Place & Investment) PO acsicsek@westminster.gov.uk |

1. Executive Summary

This report provides an overview of the Community Infrastructure Levy (CIL) and raises issues about developing the council's approach.

It sets out: an introduction to CIL, including the different types and current balances; infrastructure priorities; and governance of CIL allocations. It explains how the council is developing our approach and asks for the Committee's views.

2. Key Matters for the Committee's Consideration

- What are the committee's views on our current approach? What works well and where should we continue to develop our approach?
- How can we better engage with our communities?
- What can we learn from others, particularly considering the evidence that will be provided by Brent Council officers and the representatives of the Church Street Neighbourhood Forum to the committee?

3. Background

3.1 Introduction to CIL

The Community Infrastructure Levy (CIL) is a financial contribution collected by the Council from developers. It is specifically designed to support the delivery of infrastructure needs arising from new development and to ensure that growth is effectively and positively managed in the interest of Westminster's communities.

CIL is chargeable on most development of residential and commercial buildings that include an increase of new build floorspace of 100 square metres or more of gross internal (GIA) floorspace. The amount to be charged is set out in the council's CIL Charging Schedule (adopted 2016, Appendix A), which sets per square metre rates depending on the type and location of the development.

By law, CIL money must be spent on the provision, improvement, replacement, operation, or maintenance of infrastructure needed to support development. CIL can be used to increase the capacity of existing infrastructure or to repair failing existing infrastructure if that is necessary to support development. It can also be used anything else that is concerned with addressing the demands that development places on an area.

CIL is divided into three portions: the City Portion (Strategic CIL, or SCIL); the Neighbourhood Portion (Neighbourhood CIL, or NCIL), and the Administrative Portion. The City Portion is spent by the council on strategic infrastructure projects across the City. The Neighbourhood Portion is directed to the local area to address the demands of development within that neighbourhood. The Administrative Portion is retained to pay for the council's costs associated with collection and spending CIL.

The current balances are:

- SCIL: £78.5m
- NCIL: £16.5m
- Admin: £7.1m

Projects funded by CIL must meet the requirements set out in the Government's legislation and regulations and must reflect the priorities and criteria established by the Council's CIL Spending Policy. Typical project types include:

- Public realm enhancements
- Highways/transport infrastructure
- Community facilities ie education, health, community/family centres, leisure centres
- Prevention of crime and anti-social behaviour
- Utilities and waste

The legislation specifically prohibits CIL from being used to directly fund affordable housing. However, it can play an enabling role in affordable housing delivery by funding the infrastructure needed to support the development of Affordable Housing Units. For example, £22.65m of Strategic CIL has been allocated to the Ebury Regeneration to support the delivery of the following infrastructure:

- Relocation of the High Voltage Cable (£4.050m)
- 4 Linked Public Squares (£15.696m)
- New Community Hub (£1.557m)
- New Fitness and Recreational Facility (£1.347m)

3.2 Strategic CIL

SCIL is collected and spent centrally on infrastructure projects across the City.

SCIL funding decisions are taken annually as part of the capital programme. Budget managers and service heads put forward projects for capital expenditure. The Capital Review Group will review new projects in October 2022; projects will be considered whether eligible for CIL. The draft capital programme will then be reviewed by ELT (Executive Leadership Team) and Informal Cabinet in December 2022 before going to Cabinet in February 2023 and Full Council in March 2023.

Strategic CIL decisions are informed by a strategic overview of the City's infrastructure requirements. Any project receiving SCIL funding must be identified as an infrastructure requirement in the Council's Infrastructure Delivery Plan. To ensure that we have a more realistic and reliable understanding of infrastructure needs across the city, officers are currently implementing an innovative approach to infrastructure planning. As part of this new, more collaborative approach, infrastructure providers (both internal council and external) will work in concert, relying on shared assumptions and methodologies, to identify infrastructure requirements across the City. This approach will support the production an integrated infrastructure plan that properly understands the existing baseline and the impact of demographic change on the need for new and renewed infrastructure. The requirements it identifies will be included in an updated Infrastructure Delivery Plan, anticipated for spring 2023.

3.3 Neighbourhood CIL

NCIL is held in a pot earmarked for the one of 21 neighbourhood areas in which the contributing development is being built to address the local impacts of development. The list of designated neighbourhood areas and the value of their NCIL pots is set out in Appendix B.

Any local individual or organisation can apply for NCIL funding; in practice, Neighbourhood Forums submit most applications.

The full list of previously agreed projects is set out in Appendix C. The most recent round closed on 03 September. Four applications were submitted.

3.4 Developing our approach

We have been listening to the feedback of stakeholders - and looking outward to learn from others - to develop our approach to CIL so that it:

1. Is more transparent
2. Better involves all of the city's communities
3. Delivers on our Fairer Westminster Priorities

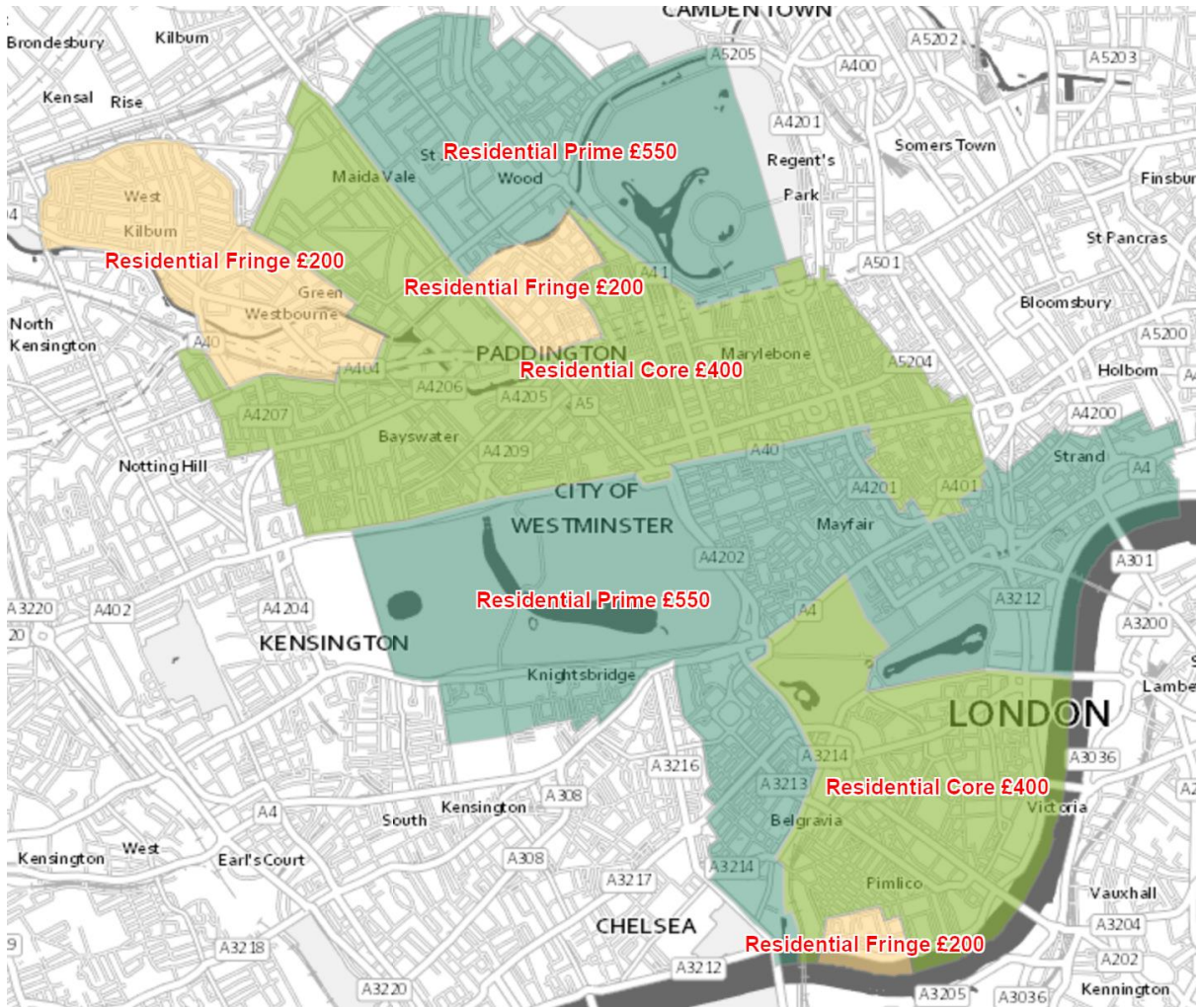
There are options for how to better engage our communities, including the potential to develop a Participatory Budgeting exercise to inform CIL priorities and/or project decisions. We welcome the Committee's views on developing our approach.

If you have any queries about this Report or wish to inspect any of the Background Papers, please contact Alex Csicsek 07971 026068
acsicsek@westminster.gov.uk

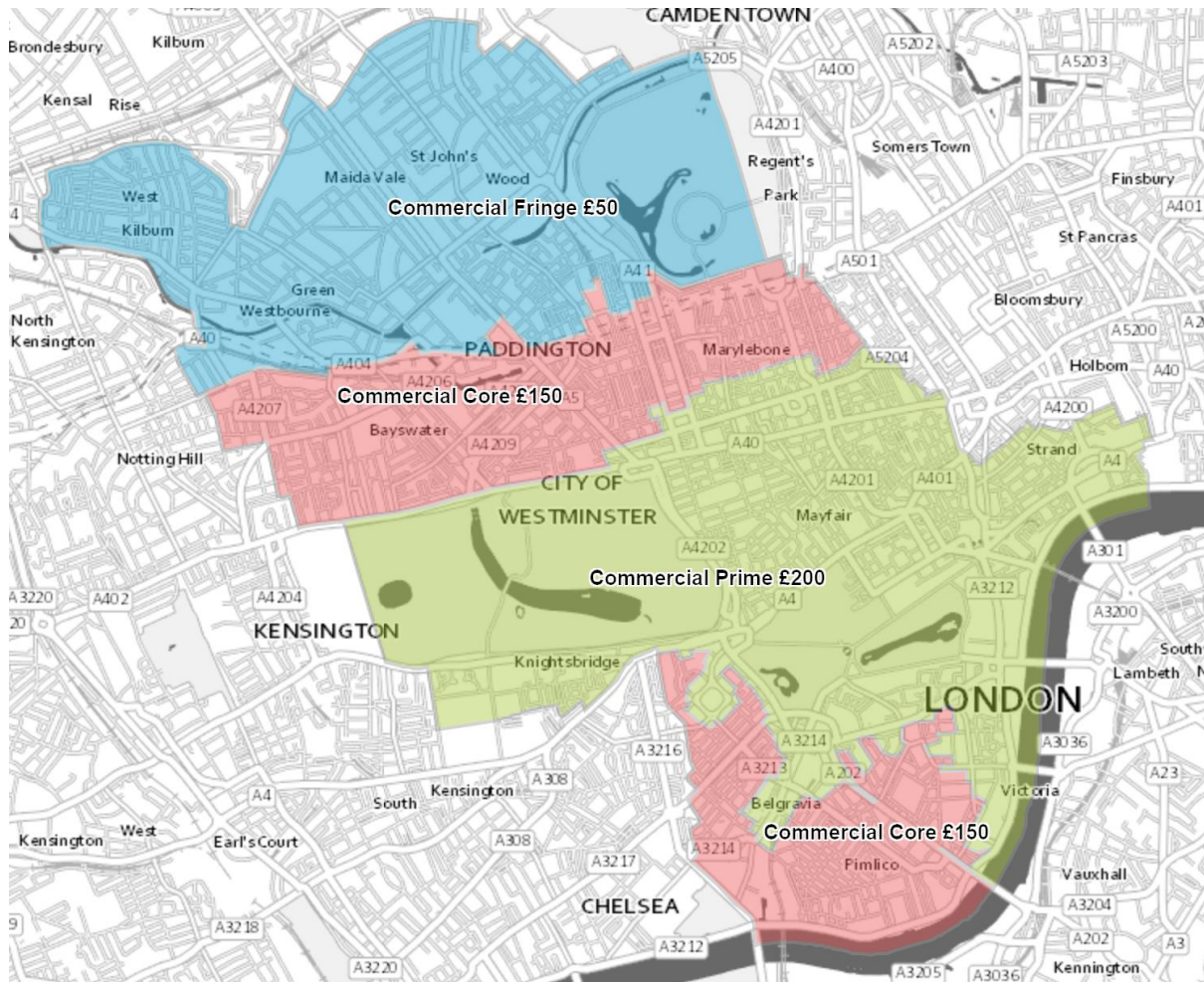
APPENDICES:

Appendix A CIL charging rates and zones maps

| Area | Prime | Core | Fringe |
|--|-------|------|--------|
| Residential (including all residential 'C' use classes) | £550 | £400 | £200 |
| Commercial (offices; hotels, nightclubs and casinos; retail (all 'A' use classes and sui generis retail) | £200 | £150 | £50 |
| All other uses | Nil | | |



Map 1 Residential CIL zones



Map 2 Commercial CIL zones

Appendix B Neighbourhood Area CI amounts

| Neighbourhood Area | Collected | Allocated | Available |
|------------------------------|---------------|-------------|---------------|
| Queens Park* | £2,819.83 | £0.00 | £2,819.83 |
| Notting Hill East | £22,162.11 | £10,000.00 | £12,162.11 |
| Bayswater | £595,992.93 | £169,472.00 | £426,520.93 |
| Little Venice and Maida Vale | £1,601,740.22 | £215,621.00 | £1,386,119.22 |
| Belgravia | £691,793.58 | £265,000.00 | £426,793.58 |
| Church Street | £606,692.64 | £50,000.00 | £556,692.64 |
| Churchill Gardens Estate | £0.00 | £0.00 | £0.00 |
| Ebury Bridge | £169,000.00 | £0.00 | £169,000.00 |
| Fitzrovia West | £623,438.68 | £152,000.00 | £471,438.68 |
| Hyde Park and Paddington | £1,289,635.38 | £460,000.00 | £829,635.38 |
| Knightsbridge | £318,980.45 | £40,000.00 | £278,980.45 |
| Maida Hill | £32,761.24 | £32,000.00 | £761.24 |
| Marylebone | £2,588,635.43 | £636,625.00 | £1,952,010.43 |
| Mayfair | £2,335,221.08 | £729,003.00 | £1,606,218.08 |
| Pimlico | £165,625.48 | £0.00 | £165,625.48 |
| Soho | £437,579.64 | £40,700.00 | £396,879.64 |

| | | | |
|-----------------------------|---------------|---------------|---------------|
| South East Bayswater | £845,105.14 | £0.00 | £845,105.14 |
| St James's | £77,001.44 | £0.00 | £77,001.44 |
| St John's Wood | £1,728,038.10 | £1,411,778.00 | £316,260.10 |
| Victoria | £806,816.03 | £30,000.00 | £776,816.03 |
| Westbourne | £184,284.55 | £45,000.00 | £139,284.55 |
| Outside Neighbourhood areas | £2,321,888.07 | £392,224.00 | £1,929,664.07 |

Appendix C List of all NCIL projects agreed to date

| Name |
|--|
| Connaught Village Green |
| Ebury Street and Lower Belgrave Street Public Realm |
| Market Place Community Garden & Public Realm |
| West End Better Air Quality, More Recycling and Commercial Vehicle Reduction |
| The Bays:London Street/South Wharf Road |
| Burwood Place Greening |
| Connaught Village Green |
| Sussex Gardens Edgware Road Junction Improvements |
| Restoration of the 'Hole-in-the-Wall', Knightsbridge |
| Changing Lives, St. Marylebone Parish Church |
| Shrewsbury Gardens |
| Belgravia Neighbourhood Plan |
| The Covent Garden Lighting Partnership (SEVEN DIALS TRUST) |
| The Northbank Low Emission Neighbourhood - Street greening |
| Belgravia streets tree planting |
| Bishop's Bridge Public Realm Action Plan |
| Norfolk Square Gardens Showcase Garden |
| Star Street Green Space Improvements |
| Edgware Road Insights Study |
| Central Island Improvements for Elgin Avenue |
| Charing Cross Road Area Public Realm |
| Changing Lives: Improved Access to St Marylebone Parish Church |

Air Filtration Units for St Marylebone CE School
Mayfair Green Route
Reverse Vending Machine in Mayfair

Baseline Study of Licensed Premises in Mayfair
Queen's Park Community Council NCIL Portion

Soho Air Quality and Traffic Monitoring System
Soho Parish School Gates Replacement
Soho Digital Waste Infrastructure
Greening Soho Feasibility Study
Blomfield Road Public Realm
College Park School External Play Area
New Zebra Crossing on Westbourne Grove
Permanent Catenary Infrastructure/HOLBA
Victoria Street Greening
New Roof Over Health Services at SMPC
St John's Wood High Street Configuration
St Marylebone CE School Science Block

Green Roof Terrace for the St Marylebone CE School
MPS CCTV for Westbourne/Bayswater
Mayfair Green Route Aldford Street Garden
Third Party CCTV for Mayfair

Stairs Elevator Replacement for St Marylebone NHS
The Pineapple Project

Accessibility Improvements to St Barnabas Church
Staff Room and Learning Space at St Barnabas CE
Consultant for Maida Hill NP
Maida Hill Parklets
Lighting and Public Realm Upgrade for RAH
Facilities Upgrade at Greenhouse Sports
FitzWest Planters
Restoration of the Soho Poly Theatre
New Classroom for St Marylebone CE School
Church Street Neighbourhood Plan
Fisherton Gym Playground
Greening Carburton Street
St Mary Le Strand Relighting

BACKGROUND PAPERS

None.

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Finance, Planning and Economic Development Policy & Scrutiny Committee

| | |
|---|--|
| Date: | 22 September 2022 |
| Classification: | General Release |
| Title: | 2022/2023 Work Programme |
| Report of: | Head of Governance and Councillor Liaison |
| Cabinet Member Portfolios: | Cabinet Member for Finance and Council Reform Cabinet Member for Planning and Economic Development |
| Wards Involved: | All |
| Policy Context: | All |
| Report Author and Contact Details: | Artemis Kassi akassi@westminster.gov.uk |

1. Executive Summary

1. This report requests the committee members to consider the work programme for the 2022/2023 municipal year.

2. Meeting dates for the 2022/2023 year

- 2.1 The Committee is advised that the scheduled meeting dates for the 2022/2023 year are:
 - 8 November 2022;
 - 15 December 2022;
 - 9 March 2023; and
 - 26 April 2023.

3. Suggested topics

- 3.1 The Committee's agenda for the meeting on 8 November 2022 includes reviews of the Smart City programme and the Corporate Property Portfolio. This follows

suggestions by officers at the Committee's meeting in June on the draft work programme.

- 3.2 The Committee is also asked to discuss and suggest potential topics for remainder of the year.
- 3.3 The Committee is reminded that a scrutiny task group under this Committee's auspices will investigate the Council's budget. This task group will conduct its work in January and February 2023.

If you have any queries about this report or wish to inspect any of the background papers, please contact:

Artemis Kassi

akassi@westminster.gov.uk

Appendix 1: Terms of Reference

Appendix 2: Work Programme

[Appendix 3: Action Tracker]

FINANCE, PLANNING AND ECONOMIC DEVELOPMENT POLICY AND SCRUTINY COMMITTEE

COMPOSITION

Seven (7) Members of the Council (four (4) Majority Party Members and three (3) Opposition Party Members).

TERMS OF REFERENCE

(a) To carry out the Policy and Scrutiny functions, as set out in Chapter 4 of the Constitution in respect of matters relating to all those duties within the terms of reference of the Cabinet Member for Planning and Economic Development and the Cabinet Member for Finance and Council Reform.

(b) To carry out the Policy and Scrutiny function in respect of matters within the remit of the Council's non-executive Committees and Sub-Committees, which are within the broad remit of the Committee, in accordance with paragraphs 18.2 and 18.3 as well as section 19 of Chapter 4 of the Constitution.

(c) Matters, within the broad remit of the Cabinet Members referred to in (a) above which are the responsibility of external agencies.

(d) Any other matter allocated by the Westminster Scrutiny Commission.

(e) To have the power to establish ad hoc or Standing Sub-Committees as Task Groups to carry out the Scrutiny of functions within these terms of reference.

(f) To scrutinise the duties of the Lead Members which fall within the remit of the Committee or as otherwise allocated by the Westminster Scrutiny Commission.

(g) To scrutinise any Bi-borough proposals which impact on service areas that fall within the Committee's terms of reference

(h) To oversee any issues relating to Performance that fall within the Committee's terms of reference.

(i) To have the power to scrutinise those partner organisations that are relevant to the remit of the Committee.

(j) To consider any Councillor Calls for Action referred by a Ward Member to the Committee.

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Finance, Planning and Economic Development Policy and Scrutiny Committee Work Programme

| ROUND 1 28 June 2022 | | |
|---------------------------------------|---|---|
| Agenda item | Purpose | Responsible Cabinet Member and Executive Director/senior officer |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources |
| Work programme | To consider and agree the outline work programme for the committee for the year ahead, with input from Cabinet Members, Executive Directors and other officers on how to make best use of the Committee's time and where the Committee will have the biggest impact | n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers |

| ROUND 2 22 September 2022 | | |
|--|---|---|
| Agenda item | Purpose | Responsible Cabinet Member and Executive Director |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources |

| | | |
|----------------|--|---|
| CIL | To be briefed on how the Community Infrastructure Levy works and to discuss how it can be used in future to support community priorities | |
| Work programme | To review the work programme in light of events and recent discussions | n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers |

| ROUND 3 7 December | | |
|-------------------------------------|---|---|
| Agenda item | Purpose | Responsible Cabinet Member and Executive Director |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development Debbie Jackson, Executive Director for Growth, Planning and Housing |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources |
| Smart City Programme | To review the programme | |
| Corporate Property Portfolio Review | To receive a report on the Corporate Property Portfolio Review | |
| Work programme | To review the work programme in light of events and recent discussions | n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers |

Budget Task Group gap – January/February

| ROUND 4 22 March | | |
|-----------------------------|---|--|
| Agenda item | Purpose | Responsible Cabinet Member and Executive Director |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor Geoff Barraclough, Cabinet Member for Planning and Economic Development |

| | | |
|---|---|--|
| | | Debbie Jackson, Executive Director for Growth, Planning and Housing |
| Cabinet Member Q&A | To update the committee on key areas of work within its remit and the Cabinet Member's priorities | Councillor David Boothroyd, Cabinet Member for Finance and Council Reform Gerald Almeroth, Executive Director for Finance and Resources |
| Oxford Street programme update | To consider the latest on the Oxford Street programme | CLlr Geoff Barraclough, Cabinet Member for Planning and Economic Development Bernie Flaherty, Deputy Chief Executive |
| Future of Westminster Commission - Economy and employment review update | To consider the work undertaken and recommendations emerging as part of the economy and employment workstream of the Future of Westminster Commission | Tbc – lead members of the Commission will be invited to participate along with relevant Members and senior officers |
| Work programme | To review the work programme in light of events and recent discussions | n/a – report of Head of Governance and Councillor Liaison, drafted in conjunction with relevant senior officers |

| UNALLOCATED ITEMS |
|--|
| Review of Westminster Investment Service |
| Enterprise Spaces and Meanwhile Activations |
| Westminster Employment Service |
| Evening and Night-Time Economy |
| Economic Development Strategy |
| Local Town Centres and High Streets |
| Responsible Procurement Strategy |
| City Plan (previously scheduled for Round 2) |

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